



User Rights Request form

Please provide full details of your request (Please tell us what you want us to do, e.g, provide a copy of your personal information, update or delete data, withdraw permission or ask us to change what we are doing with it or transfer it to someone else):

Empty text box for request details.

Personal information:

Form with fields: First name, Middle name, Last Name(s), Name used when you sat the exams, Date of birth, e-mail address(s), Full current address, PTE ID.

If your request relates to an examination/qualification with Pearson, please select which

- Checkboxes for GCSE, GCE, O Level, A/O Level, A Level, GNVQ, AVCE, CEE, CSE, Graded Test, Joint O Level/CSE, Graded Assessment.

Form with fields: Other products/services, Date of Examination/Qualification, Name and address of the centre attended, Centre Number, Candidate Number, Unique Candidate Identifier (UCI), Unique Learner Number (ULN).

- Checkboxes for PTE Academic, PTE Academic UKVI, PTE Academic Australia, PTE Academic New Zealand, PTE Academic Online, PTE Home, Benchmark Test, PTE Academic Scored Practice Test, Level Test, Versant Tests, Readiness Test, Pearson English International Certificate (Computer based test).

Form with fields: Other PTE product/service(s), When was your account created?, When did you last access the account?

Did you register your account via an institution/ Third party?	YES	NO
Did you register directly with Pearson?	YES	NO
Provide the URL of the product/service if known:		

**Identification requirements**

We require two forms of identification to be returned by email to [dataprivacy@pearson.com](mailto:dataprivacy@pearson.com)

- A copy of your photographic ID (passport or driving licence).
- A copy of a utility bill (no more than 3 months old showing your name and current address). We will accept copies of a mobile phone bill or bank statement. If choosing to provide a bank statement, please ensure that account details are redacted.

**If you choose to send the ID by email, we recommend you use a secure. Please refer to our email for instructions.**

**Authorisation**

Name:			
Signature:		Date:	