LEARNING OBJECTIVES

Unit	COMMUNICATION GOALS	VOCABULARY	GRAMMAR	CONVERSATION STRATEGIES	LISTENING / PRONUNCIATION	READING	WRITING / SOFT SKILLS BOOSTER
Making New Friends	 Get to know someone Cheer up a friend Discuss differences among siblings Discuss friendship 	 Personality Some hobbies Adjective + preposition collocations Kinds of friends 	 Gerunds and infinitives Gerunds after prepositions GRAMMAR EXPANDER Spelling rules for -ing forms of verbs Gerunds and infinitives: function within sentences Negative gerunds and infinitives 	 Clarify a request for information with "Well, for example" Buy time to respond with "Let me think" Say "Oh, yeah!" to indicate that you have just come up with a response or idea Say "What a coincidence!" when you discover shared interests Ask "What's up?" to get someone to talk about why he or she feels down Reinforce a willingness to help with "Are you sure?" 	Listening Skills Listen for details Understand from context Listen to summarize Pronunciation Reduction of to in infinitives	Texts A personality test An illustrated conversation A magazine interview: differences among siblings A magazine survey Quotations about friendship Skills / Strategies Understand from context Identify supporting details Summarize	Task Write a paragraph describing a good friend or a soul mate WRITING HANDBOOK Parallel structure SOFT SKILLS BOOSTER Leadership: Acknowledge the contributions of others
Sharing Life Experiences	Catch up with an old friend Suggest tourist activities Describe greeting customs Talk about a memorable experience	Greeting customs Tourist activities Participial adjectives	The simple past tense and the present perfect The present perfect: indefinite time in the past (ever, before, yet, never, already) GRAMMAR EXPANDER The simple past tense and the present perfect: more on meaning and use Indefinite time: common errors	 Use expressions like "It's been a long time!" and "Nice to see you again!" to greet someone you haven't seen for a while Catch up with someone by asking, "So what have you been up to?" Politely end a conversation with "Listen, I've got to go" Indicate strong agreement with, "Absolutely" If you're worried that a question may not be polite, say, "I hope you don't mind my asking, but" 	Listening Skills Listen to classify Listen to summarize Pronunciation Sound reduction in the present perfect	Texts Tourist activities survey An illustrated conversation A magazine article about greeting customs around the world Skills / Strategies Recognize main idea Identify supporting details	Task Write about a memorable experience WRITING HANDBOOK Avoiding run-on sentences SOFT SKILLS BOOSTER Empathy: Show interest in what other people say
Talking about Movies page 25	Apologize for being late Choose a movie to watch Express an opinion about a movie Discuss what makes a movie great	Movie genres Explanations for being late Adjectives to describe movies	The present perfect: for and since The present perfect: other uses Would rather to express preferences GRAMMAR EXPANDER The present perfect: information questions Expressing preferences: review, expansion, and common errors	 Apologize and provide an explanation for being late Offer to pay with expressions like "The tickets are on me", "My treat", etc. Decline an offer with "That's really not necessary" Show resolve with "I insist" Say "That works for me" to agree with a plan of action Soften an objection with "No offense, but" 	Listening Skills Listen for main idea Listen to infer Listen to draw conclusions Pronunciation Reduction of the /h/ sound in natural speech	Texts Movie genres survey An illustrated conversation An article about what makes a movie great Skills / Strategies Recognize main idea Activate new words Draw conclusions	Task Write a two-paragraph review of a movie WRITING HANDBOOK Paragraphs and topic sentences SOFT SKILLS BOOSTER Communication: Ask someone to elaborate
Away from Home	Leave and take telephone messages Check in to and out of a hotel Request services in a hotel Choose vacation accommodations	Kinds of accommodations Facilities and amenities Telephone messages Kinds of hotel rooms and beds Ways to request services in a hotel	The future with will The real conditional GRAMMAR EXPANDER Will and be going to Other uses of will Can, should, and have to: future meaning The real conditional (present and future): usage and common errors	 Soften a disappointing response with "I'm sorry" Say "Is that all?" to express willingness to do more Say "Here you go" as you hand someone something they've requested Say "By the way" to introduce a new thought 	Listening Skills Listen to confirm content Listen for details Listen to summarize Pronunciation Contractions of subject pronouns with will	Texts Hotel facilities and amenities survey An illustrated conversation A website listing for a short-term vacation rental Skills / Strategies Identify supporting details Make personal connections	Task
5 Looking Good	Ask for something in a store Make an appointment for personal care Discuss cosmetic procedures Define inner and outer beauty	Personal care tools and products Kinds of personal care Cosmetic procedures	Quantifiers for indefinite quantities and amounts: some and any Quantifiers for indefinite quantities and amounts: a lot of / lots of, many and much Indefinite pronouns: someone / no one / anyone GRAMMAR EXPANDER Some and any: indefiniteness Too many, too much, and enough Comparative quantifiers fewer and less Indefinite pronouns: something, anything, everything, and nothing	 Get the attention of a salesperson with "Excuse me" Say "Oh, I'm sorry" in response to a problem or expression of disappointment Express willingness to help with "No problem" Acknowledge someone's effort with "I appreciate it" Propose a time to receive a service with ", if possible" Ask someone to wait for requested information with "Let me check" Say "That won't work" to decline a suggested time 	Listening Skills Listen to infer Listen to confirm content Listen for details Pronunciation Pronunciation of unstressed vowels	Texts Personal care survey An illustrated conversation A store directory A staff directory at a spa An advice column on a teen website Skills / Strategies Understand from context Draw conclusions	Task Write a letter of response to someone asking for advice WRITING HANDBOOK Writing a formal letter SOFT SKILLS BOOSTER Collaboration: Respond to a request for feedback

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Eating Well page 61	Make an excuse for declining food Describe changes in eating habits and tastes Discuss diet choices Describe favorite dishes in detail	 Classes of foods Reasons for declining food Reasons for adopting a diet Describing foods 	Negative yes / no questions Use to / used to GRAMMAR EXPANDER Negative yes / no questions: short answers Use to / used to: form and use, common errors Be used to and get used to Repeated actions in the past: would + base form, common errors	 Offer food at the table with "Please help yourself" Politely decline an offer of food with "Thanks, but I'll pass on" Reassure someone who has apologized with "No worries", "It's OK", etc. Say "No way!" to express surprise about someone's point of view 		Texts Classes of foods survey An illustrated conversation An article about diet choices A questionnaire about diet choices Skills / Strategies Understand from context	Task Write about food in your country WRITING HANDBOOK Connecting Ideas: subordinating conjunctions SOFT SKILLS BOOSTER Communication: Ask for clarification or repetition when you're not sure you
Driving Around	Discuss reasons for getting a new car Describe an accident Rent a car Discuss good and bad driving	Kinds of cars and small trucks Dangerous driving habits Major car systems and parts Traffic accidents Separable phrasal verbs Driving behavior	Unfinished or continuing actions: the present perfect continuous The past continuous GRAMMAR EXPANDER Present perfect continuous: questions Spelling rules for the present participle: review The past continuous: expansion Nouns and pronouns: review	 Express emphatic concern with "No way!" Express frustration with "I've had it," "That settles it," or "Enough is enough." Introduce new information with "You know," Show concern with expressions like "I'm so sorry." when someone has bad news Ask "Are you OK?" of someone who has been in an accident Express relief with expressions like: "Thank goodness!", "What a relief!", etc. 	Listening Skills Listen for details Pronunciation Stress in phrasal verbs	Texts Dangerous driving habits survey An illustrated conversation Customer profile cards Afather's letter to his teenaged daughter about safe driving Asurvey about aggressive drivers Skills / Strategies Identify supporting details	understand Task Write a letter or email, giving advice to a new driver. WRITING HANDBOOK Connecting words and sentences: and, in addition, furthermore, and therefore. SOFT SKILLS BOOSTER Critical thinking: Expand on someone's argument to
Doing the Right Thing page 85	Return someone's property Discuss ethical choices Describe good and bad character traits Talk about honesty	Talking about property Adjectives for describing good and bad character	Whose and which / Possessive pronouns The unreal conditional GRAMMAR EXPANDER Possessive nouns: review and expansion Pronouns: summary Expressing ethics and obligation: expansion should, ought to, had better have to, must, be supposed to	 Respectfully get the attention of an adult you don't know with "Sir" or "Ma'am" Express personal gratitude with "That's so nice of you" Acknowledge someone's gratitude with expressions like "Don't mention it" Say "Uh-oh." to indicate there's a problem Offer to collaborate to solve a problem with "Let me have a look" 	Listening Skills Listen to infer Listen for main idea Listen for details Pronunciation Blending in questions with would you	Texts Ethics self-test An illustrated conversation Quotations by famous people A research study on honesty Skills / Strategies Summarize Draw conclusions Make personal connections	show support Task Write two paragraphs expressing your views about honesty WRITING HANDBOOK Introducing conflicting ideas SOFT SKILLS BOOSTER Self-management: Take time to think before
Enjoying the Arts	Comment on a piece of art Ask about and describe objects Describe what makes an artist appealing Recommend a place to enjoy the arts	Forms of visual arts Styles of art Materials and handcrafted objects Passive participial phrases	The passive voice: present and past The passive voice: questions GRAMMAR EXPANDER Transitive and intransitive verbs The passive voice: other tenses Yes / no questions in the passive voice: other tenses	 Use "Not really" to soften a negative response to a negative yes / no question Say "Let's see" to indicate you're going to look for requested information Say "Check this out." to call someone's attention to surprising information Say "Oh" to indicate that you now understand Politely ask for permission with "Can I?" Introduce an offer to help with "Let me" 	conclusions	Texts Styles of art survey An illustrated conversation A gallery catalogue A questionnaire about artists An article about the roles of museums Skills / Strategies Understand information from a graph Understand from context Identify supporting details	responding Task Write about three artists WRITING HANDBOOK Providing supporting details SOFT SKILLS BOOSTER Active listening: Summarize another person's statements and ideas
Technology page 109	Troubleshoot problems with devices Compare software and services Describe your Internet use Discuss the downsides of the Internet	Frustrations with a device Solutions to problems with devices Computer systems, software, and services	 The infinitive of purpose Comparisons with <u>as</u><u>as</u> GRAMMAR EXPANDER Expressing purpose with <u>in order to</u> and <u>for</u> Comparatives and superlatives: review Comparison with adverbs 	 Ask if someone is available to talk with "Got a minute?" Ask for a description of the issue with "What's wrong?" Make a suggestion with "Have you tried ?" Suggest a course of action with "Suppose we" 	Listening Skills Listen to confirm content Listen for supporting details Pronunciation Stress in asas phrases	Texts A survey about frustrations with devices An illustrated conversation A questionnaire about Internet use An article about the downsides of the Internet Skills / Strategies Understand main idea Understand from context	Task Write two or three paragraphs about the upsides and downsides of using the Internet WRITING HANDBOOK Organizing ideas SOFT SKILLS BOOSTER Teamwork: Give constructive feedback

Reference Charts	page 123
Grammar Expander	page 126
Writing Handbook	page 143
Soft Skills Booster	nage 153