Choose the correct answer.

1. Ramon can _____. He's looking for a job as a secretary.
   A. bake
   B. paint
   C. type
   D. ski

2. Ann can _____. She's looking for a job as a mechanic.
   A. repair cars
   B. fix stoves
   C. skate
   D. paint pictures

3. Ivan can _____. He's looking for a job as a salesperson.
   A. file
   B. operate equipment
   C. use tools
   D. take inventory

4. I'm a construction worker. I can _____.
   A. use business software
   B. build things
   C. take inventory
   D. use a cash register

5. _____ come to your party on Saturday. I have to work.
   A. I have to
   B. I can
   C. I can't
   D. You can't

6. I'm sick. I can't go to work today. _____ go to the doctor.
   A. I have
   B. I have to
   C. You have to
   D. You have

Mark your answers in the answer box.

Answers
1 A B C D
2 A B C D
3 A B C D
4 A B C D
5 A B C D
6 A B C D
7 A B C D
8 A B C D
9 A B C D
10 A B C D

Look at the classified ads. Answer the questions.

7. Lynn can cook. She's applying for the job as _____.
   A. a construction worker
   B. a superintendent
   C. a restaurant
   D. a chef

8. Lynn has to _____.
   A. work full-time
   B. work evenings
   C. call Eve
   D. apply in person

9. Ahmed can manage a building. He has experience for the job _____.
   A. as a chef
   B. at Capital Construction
   C. at 947 Franklin Street
   D. at 1400 Central Avenue

10. To apply, Ahmed has to _____.
   A. call 377-2560
   B. ask for Frank
   C. call 930-7432
   D. go to 947 Franklin Street

Help Wanted

Chef PT. Eves. Small restaurant. Call Mario at 930-7432.

Construction Workers Capital Construction Company. M–F. Apply in person. 1400 Central Ave. Ask for Frank.

Superintendent Large apartment building. 947 Franklin St. Exper. req. Call Ms. Wong at 377-2560.

SKILLS CHECK ✔

Words:
□ actor
□ actress
□ baker
□ cashier
□ chef
□ construction worker
□ cook
□ dancer
□ mechanic
□ salesperson
□ secretary
□ security guard
□ singer
□ superintendent
□ teacher
□ truck driver
□ waiter
□ act
□ bake
□ build
□ cook
□ dance
□ drive
□ file
□ fix
□ guard buildings
□ handle money
□ inspect bags and packages
□ operate equipment
□ paint
□ prepare meals
□ repair
□ serve customers
□ sing
□ speak Spanish
□ take inventory
□ take orders
□ talk
□ teach
□ type
□ use

I can ask & answer:
□ What kind of job are you looking for?
□ What can you do?
□ Tell me about your skills.
□ Can you type?
□ Can you have lunch with me on Saturday?

I can apologize:
□ I'm sorry. I can't. I have to work.

I can ask permission to leave work early:
□ Can I possibly leave work early today? I have to _____.

I can read:
□ help wanted signs
□ abbreviations in want ads
□ want ads
□ safety signs

I can fill out job application form information about:
□ name, address, telephone
□ social security number
□ availability
□ skills & abilities

I can write about:
□ things I can and can't do
□ an application procedure
□ things I have to do this week