

Intelligent Business

Unit 15 Review questions from the Pre-intermediate Coursebook

1. Giving employees *promotion* means ...
 - a. offering them bonuses.
 - b. offering them a higher position.
 - c. asking them to leave the company.
2. Employees who are motivated to do well are ...
 - a. ambitious.
 - b. friendly.
 - c. responsible.
3. Who is at the bottom of a *hierarchy*?
 - a. managers
 - b. subordinates.
 - c. senior staff.
4. A trainee should look up to ...
 - a. his colleagues.
 - b. his workmates.
 - c. his superiors.
5. 'We have *hired* 20 new staff' Replace the word in italics.
 - a. taken on
 - b. taken over
 - c. taken up
6. Last year he *took part* in the company cycle race.
 - a. controlled
 - b. participated
 - c. accepted
7. Which sentence is correct?
 - a. Where have you been yesterday?
 - b. He worked in the company for 20 years until his retirement.
 - c. I know him since our schooldays.
8. 'The company has achieved good results so far this year.' Which sentence is true?
 - a. It is the end of the year.
 - b. The year is not finished.
 - c. It is the beginning of the new year.
9. Two staff are sick and one is on holiday ... I need someone to help out.
 - a. so that
 - b. because
 - c. so
10. I use my laptop a lot ... I spend 2-3 days out of the office each week.
 - a. in order to
 - b. because
 - c. so that

