

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
1 Introducing yourself (Page 1)	<ul style="list-style-type: none"> Looking at vocabulary: words for names Applying vocabulary: using words for names 	<ul style="list-style-type: none"> Three students' paragraphs to introduce themselves 	<ul style="list-style-type: none"> Organization: from words to sentences to paragraphs; paragraph format Sentence structure and mechanics: sentence structure (subjects and verbs), statements and questions; sentence mechanics (capital letters and end punctuation) Grammar: verbs; the simple present of the verb be; basic sentence patterns with the verb be The writing process: the steps in the writing process 	<ul style="list-style-type: none"> A paragraph to introduce yourself 	<ul style="list-style-type: none"> Your journal
2 Everyday routines (Page 22)	<ul style="list-style-type: none"> Looking at vocabulary: word partners Applying vocabulary: using word partners 	<ul style="list-style-type: none"> "My morning routine" "Getting ready for the day" 	<ul style="list-style-type: none"> Organization: formatting the page (format for handwritten work; format for work on a computer) Grammar and sentence structure: nouns (proper and common; singular and plural); subject pronouns; the simple present The writing process: peer review 	<ul style="list-style-type: none"> A paragraph about your morning routine 	<ul style="list-style-type: none"> On your own: a paragraph about your sleep habits Your journal
3 Every picture tells a story (Page 44)	<ul style="list-style-type: none"> Looking at vocabulary: go + -ing verbs Applying vocabulary: using go + -ing verbs 	<ul style="list-style-type: none"> "The man in the photo" "An exciting life" 	<ul style="list-style-type: none"> Organization: topic sentences (topic + controlling idea; topic sentences and titles) Sentence structure: subject of sentences; writing complete sentences Grammar: negative verbs; adjectives 	<ul style="list-style-type: none"> A paragraph about someone on in a photo 	<ul style="list-style-type: none"> On your own: a paragraph about someone you know well Your journal
4 A good day (Page 69)	<ul style="list-style-type: none"> Looking at vocabulary: phrasal verbs Applying vocabulary: using phrasal verbs 	<ul style="list-style-type: none"> "Karl's fridays" "Tomiko's favorite day" 	<ul style="list-style-type: none"> Organization: time order Sentence structure and grammar: simple sentence patterns, part 1; adverbs of frequency; using prepositions to show time Mechanics: using capital letters; capital letters for titles 	<ul style="list-style-type: none"> A paragraph about a typical day 	<ul style="list-style-type: none"> On your own: a paragraph about a favorite holiday Your journal
5 Your hometown (Page 88)	<ul style="list-style-type: none"> Looking at vocabulary: words for directions Applying vocabulary: using words for directions 	<ul style="list-style-type: none"> "My hometown" "A special city" 	<ul style="list-style-type: none"> Organization: supporting sentences, part 1 Grammar: a, and, and the; there is and there are; using prepositions to describe location Sentence structure: prepositional phrases in sentences 	<ul style="list-style-type: none"> A paragraph describing your hometown 	<ul style="list-style-type: none"> On your own: a paragraph about a favorite place Your journal
6 On the job (Page 107)	<ul style="list-style-type: none"> Looking at vocabulary: words for jobs Applying vocabulary: using words for jobs 	<ul style="list-style-type: none"> "A baker at work" "The job of a pharmacist" 	<ul style="list-style-type: none"> Organization: supporting sentences, part 2; paragraph unity Grammar: the present progressive (present progressive verb forms); present progressive vs. Simple present (verb functions; non-action verbs) Sentence structure: simple sentence patterns, part 2 	<ul style="list-style-type: none"> A paragraph about someone at work 	<ul style="list-style-type: none"> Timed writing: a paragraph about someone with a good job Your journal

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
7 Remembering an important event (Page 129)	<ul style="list-style-type: none"> Looking at vocabulary: adjectives + prepositions Applying vocabulary: using adjectives + prepositions 	<ul style="list-style-type: none"> "An important day in my life" "My wedding day" 	<ul style="list-style-type: none"> Organization: organizing your ideas (time order; listing order) Sentence structure and mechanics: simple vs. Compound sentences (coordinating conjunctions and, but, and so; using commas) Grammar: the simple past (the verb be; regular verbs; irregular verbs) 	<ul style="list-style-type: none"> A paragraph about a memorable event 	<ul style="list-style-type: none"> Timed writing: a paragraph about a weekend Your journal
8 Memories of a trip (Page 152)	<ul style="list-style-type: none"> Looking at vocabulary: word families Applying vocabulary: using word families 	<ul style="list-style-type: none"> "A trip with my family" "The trip that changed my life" 	<ul style="list-style-type: none"> Organization: concluding sentences Grammar: past time expressions (past time expressions with ago or last; prepositional phrases in, on, and for; before and after as prepositions) Sentence structure: sentences with past time clauses (past time clauses and independent clauses; past time clauses with before, after, and when); sentence fragments 	<ul style="list-style-type: none"> A paragraph about your memories of a trip 	<ul style="list-style-type: none"> Timed writing: a paragraph about a childhood experience Your journal
9 Looking ahead (Page 172)	<ul style="list-style-type: none"> Looking at vocabulary: adverbs of probability Applying vocabulary: using adverbs of probability 	<ul style="list-style-type: none"> "My vacation" "My future" 	<ul style="list-style-type: none"> Organization: listing order Grammar: expressing future time with be going to; expressing future time with will; future time expressions (using this, next, or in) Sentence structure: sentences with future time clauses (future time clauses and independent clauses; future time clauses with before, after, and when); run-on sentences 	<ul style="list-style-type: none"> A paragraph about your future plans 	<ul style="list-style-type: none"> Timed writing: a paragraph about a future event Your journal

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
<p>1 Describing people (Page 1)</p>	<ul style="list-style-type: none"> Looking at vocabulary: descriptive adjectives Applying vocabulary: using descriptive adjectives 	<ul style="list-style-type: none"> "Mrs. Robinson" "My best friend" 	<ul style="list-style-type: none"> Prewriting: asking questions and taking notes Organization: looking at the models Formatting the page: page format for handwritten work; page format for work done on a computer Grammar and mechanics: sentences (subjects, verbs, and objects; commands); capitalization Sentence structure: simple sentences; sentence combining (connecting words and and or) The writing process 	<ul style="list-style-type: none"> A paragraph about a family member 	<ul style="list-style-type: none"> Timed writing: a paragraph about someone you admire Your journal
<p>2 Listing-order paragraphs (Page 34)</p>	<ul style="list-style-type: none"> Looking at vocabulary: intensifiers Applying vocabulary: using intensifiers 	<ul style="list-style-type: none"> "Good flight attendants" 	<ul style="list-style-type: none"> Prewriting: clustering Listing-order paragraphs: looking at the model Organization: the topic sentence; supporting sentences; listing-order transition signals; unity; the concluding sentence Outlining: creating an outline from a cluster Sentence structure: compound sentences; coordinating conjunctions: and, but, or, and so; common sentence errors: run-ons and comma splices 	<ul style="list-style-type: none"> A paragraph about a career 	<ul style="list-style-type: none"> Timed writing: a paragraph about a boss Your journal
<p>3 Giving instructions (Page 70)</p>	<ul style="list-style-type: none"> Looking at vocabulary: descriptive adverbs Applying vocabulary: using descriptive adverbs 	<ul style="list-style-type: none"> "How to have a successful yard sale" 	<ul style="list-style-type: none"> Prewriting: listing "How-to" paragraphs: looking at the model Organization: topic sentences and concluding sentences; time-order and listing-order transition signals Outlining: creating an outline from an edited list Sentence structure: independent and dependent clauses; complex sentences with time clauses; common sentence errors: fragments; summary: simple, compound, and complex sentences Mechanics: capitalization: four more rules; punctuation: commas 	<ul style="list-style-type: none"> A "how-to" paragraph 	<ul style="list-style-type: none"> Timed writing: a paragraph about how to do well in a class Your journal
<p>4 Describing with space order (Page 106)</p>	<ul style="list-style-type: none"> Looking at vocabulary: prepositions of place Applying vocabulary: using prepositions of place 	<ul style="list-style-type: none"> "The new lecture hall" 	<ul style="list-style-type: none"> Prewriting: listing descriptive details Descriptive paragraphs: space order; looking at the model Organization: topic sentences and concluding sentences; supporting sentences with specific details Outlining: creating an outline for a descriptive paragraph Grammar: adjectives; order of adjectives (cumulative adjectives; coordinate adjectives) Sentence structure: prepositions; prepositional phrases 	<ul style="list-style-type: none"> A paragraph describing a special place 	<ul style="list-style-type: none"> Timed writing: a paragraph describing a public space Your journal

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
<p>5 Stating reasons and using examples (Page 136)</p>	<ul style="list-style-type: none"> Looking at vocabulary: words that describe geography Applying vocabulary: using words that describe geography 	<ul style="list-style-type: none"> “Costa rica: a great place to study wildlife” 	<ul style="list-style-type: none"> Prewriting: listing and outlining with reasons and examples Paragraphs with reasons and examples: looking at the model Organization: reasons and examples; transition signals that introduce reasons; transition signals that introduce examples; conclusion signals Sentence structure: complex sentences with reason and condition clauses Mechanics: capitalization: two more rules; punctuation: four more comma rules 	<ul style="list-style-type: none"> A paragraph recommending an area 	<ul style="list-style-type: none"> Timed writing: a paragraph about a place for a day trip Your journal
<p>6 Expressing your opinion (Page 164)</p>	<ul style="list-style-type: none"> Looking at vocabulary: word forms Applying vocabulary: using word forms 	<ul style="list-style-type: none"> “Video games and violence” 	<ul style="list-style-type: none"> Prewriting: getting ideas from reading Opinion paragraphs: looking at the model Organization: facts and opinions; transition signals in opinion paragraphs Sentence structure: adjective clauses with who, which, and that; punctuating adjective clauses; complex sentences with adjective clauses; more about fragments Mechanics: quotation marks 	<ul style="list-style-type: none"> A paragraph that expresses an opinion 	<ul style="list-style-type: none"> Timed writing: an opinion paragraph about cheating Your journal

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
PART I: WRITING A PARAGRAPH					
1 Academic paragraphs (Page 2)	<ul style="list-style-type: none"> Noticing vocabulary: word families Applying vocabulary: using nouns and verbs 	<ul style="list-style-type: none"> "A person who has made a difference: george lucas" 	<ul style="list-style-type: none"> Organization: formatting the page (page format for handwritten work; page format for work done on a computer) Mechanics (using capitalization correctly) Sentence structure: simple sentences; phrases; subject-verb agreement; fragments The writing process: listing 	<ul style="list-style-type: none"> A paragraph about someone who makes a difference 	<ul style="list-style-type: none"> Timed writing: a paragraph about someone who taught you a lesson Journal writing
2 Narrative paragraphs (Page 31)	<ul style="list-style-type: none"> Noticing vocabulary: compound nouns Applying vocabulary: using compound nouns 	<ul style="list-style-type: none"> "Earthquake!" 	<ul style="list-style-type: none"> Organization: time-order signals Purpose (to inform, to persuade, and to entertain) Sentence structure: analyzing the model; compound sentences (using and, but, so, and or); coordinating conjunctions Punctuation: three comma rules (after time order signals; in compound sentences; between items in a series) Preparation for writing: freewriting 	<ul style="list-style-type: none"> A narrative paragraph about a memorable experience 	<ul style="list-style-type: none"> Timed writing: a paragraph about a time you disobeyed rules Journal writing
3 Basic paragraph structure (Page 51)	<ul style="list-style-type: none"> Noticing vocabulary: adjectives Applying vocabulary: using adjectives 	<ul style="list-style-type: none"> "Take a break!" 	<ul style="list-style-type: none"> Organization: the topic sentence (position of the topic sentence; not too general, not too specific; developing topic sentences); supporting sentences: main points; supporting details: examples (example signals; identifying main points and examples); the concluding sentence Sentence structure; analyzing the model; adjectives and adverbs in basic sentences Preparation for writing: outlining; the detailed outline 	<ul style="list-style-type: none"> A paragraph about a hobby or sport 	<ul style="list-style-type: none"> Timed writing: a paragraph about a relaxing activity Journal writing
4 Logical division of ideas (Page 79)	<ul style="list-style-type: none"> Noticing vocabulary: synonyms Applying vocabulary: using synonyms 	<ul style="list-style-type: none"> "Why i don't have a credit card" 	<ul style="list-style-type: none"> Organization: logical division of ideas; unity in the supporting sentences of a paragraph; coherence in the supporting sentences of a paragraph (putting each supporting sentence in the right place; using nouns and pronouns consistently; placing and punctuating transition signals correctly) Sentence structure: run-ons and comma splices; correcting run-ons and comma splices; finding run-ons and comma splices 	<ul style="list-style-type: none"> A paragraph about shopping habits 	<ul style="list-style-type: none"> Timed writing: a paragraph for students about shopping Summary writing

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
<p>5 Process paragraphs (Page 102)</p>	<ul style="list-style-type: none"> Noticing vocabulary: phrasal verbs Applying vocabulary: using phrasal verbs 	<ul style="list-style-type: none"> "Impress for success" 	<ul style="list-style-type: none"> Organization: topic sentences in process paragraphs; supporting sentences in process paragraphs; concluding sentences in process paragraphs; using time order in process paragraphs (time-order signals) Purpose (stating the purpose in concluding sentences) Audience (identifying the audience) Sentence structure: analyzing the model; clauses and complex sentences (clauses; complex sentences; subordinators (of time, reason, purpose and condition)) 	<ul style="list-style-type: none"> A process paragraph about self-improvement 	<ul style="list-style-type: none"> Timed writing: a paragraph about learning english vocabulary Email to a professor
<p>6 Definition paragraphs (Page 121)</p>	<ul style="list-style-type: none"> Noticing vocabulary: word knowledge Applying vocabulary: using word knowledge 	<ul style="list-style-type: none"> "Courage" 	<ul style="list-style-type: none"> Organization (topic sentence with topic, category or group and distinguishing characteristics; supporting sentences with different kinds of details, concluding sentence with importance of topic) Sentence structure: analyzing the model; appositives (comma rules for appositives); adjective clauses (comma rules for adjective clauses); complex sentences with adjective clauses (subject pronouns: who, which, and that; object pronouns: whom, which, that, and \emptyset (no pronoun); relative adverbs: when and where) Preparation for writing: clustering 	<ul style="list-style-type: none"> A paragraph that defines a word, concept, or custom 	<ul style="list-style-type: none"> Timed writing: a paragraph that defines family Paraphrasing
<p>7 Cause / effect paragraphs (Page 148)</p>	<ul style="list-style-type: none"> Noticing vocabulary: prefixes Applying vocabulary: prefixes 	<ul style="list-style-type: none"> "What paved the way for vélib's success?" 	<ul style="list-style-type: none"> Organization: topic sentences in cause / effect paragraphs; supporting sentences in cause / effect paragraphs; concluding sentences in cause / effect paragraphs Sentence structure: analyzing the model; cause / effect transition signals (sentence coordinators; coordinating conjunctions; subordinating conjunctions; others) 	<ul style="list-style-type: none"> A cause / effect paragraph about a social issue 	<ul style="list-style-type: none"> Timed writing: a paragraph about the positive effects of walking Double-entry journal writing

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
<p>8 Comparison / contrast paragraphs (Page 171)</p>	<ul style="list-style-type: none"> Noticing vocabulary: antonyms Applying vocabulary: using antonyms 	<ul style="list-style-type: none"> "Changes in education for the 21st century" 	<ul style="list-style-type: none"> Organization: topic sentences in comparison / contrast paragraphs; supporting sentences in comparison / contrast paragraphs; concluding sentences in comparison/ contrast paragraphs Structure: analyzing the model; transition signals for comparison (sentence connectors; coordinating conjunctions; paired conjunctions; subordinating conjunctions; others); transition signals for contrast (sentence connectors; coordinating conjunctions; subordinating conjunctions; others) Preparation for writing: conducting an interview (interview questions; conducting the actual interview) 	<ul style="list-style-type: none"> A comparison / contrast paragraph about education 	<ul style="list-style-type: none"> Timed writing: a paragraph about your education vs. A parent's Double-entry journal writing
PART II: WRITING AN ESSAY					
<p>9 Essay organization (Page 198)</p>	<ul style="list-style-type: none"> Noticing vocabulary: formal and informal words Applying vocabulary: using formal and informal vocabulary 	<ul style="list-style-type: none"> "Body language" 	<ul style="list-style-type: none"> Organization: introductory paragraphs (funnel introduction); body paragraphs; concluding paragraphs; transitions between paragraphs ("additional idea" transition signals (sentence connectors; prepositions); "opposite idea" transition signals (sentence connectors; subordinators; prepositions); essay outlining The writing process 	<ul style="list-style-type: none"> An essay about nonverbal communication 	<ul style="list-style-type: none"> Timed writing: an essay about body language in your native culture Summary writing
<p>10 Opinion essays (Page 222)</p>	<ul style="list-style-type: none"> Noticing vocabulary: collocations Applying vocabulary: using collocations 	<ul style="list-style-type: none"> "In support of homeschooling" 	<ul style="list-style-type: none"> Organization: introductory paragraphs in opinion essays (analyzing and writing thesis statements for opinion essays); body paragraphs in opinion essays (supporting opinions with reasons); concluding paragraphs in opinion essays (restating thesis or summarizing reasons) Developing supporting details: quotations; statistics Preparation for writing: conducting a survey 	<ul style="list-style-type: none"> An opinion essay about getting a good education 	<ul style="list-style-type: none"> An opinion essay about homework Writing an opinion for publication

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
PART I: WRITING A PARAGRAPH					
1 Paragraph structure (Page 2)	<ul style="list-style-type: none"> Noticing vocabulary: word families Applying vocabulary: using word families 	<ul style="list-style-type: none"> "Communication styles that don't communicate" 	<ul style="list-style-type: none"> Parts of a paragraph: the topic sentence; supporting sentences (details and examples); facts vs. Opinions The concluding sentence The writing process: six steps 	<ul style="list-style-type: none"> A paragraph about communication 	<ul style="list-style-type: none"> Timed writing: a paragraph about a communications medium Writing on an assigned topic
2 Unity and coherence (Page 22)	<ul style="list-style-type: none"> Noticing vocabulary: synonyms 1 Applying vocabulary: using synonyms 1 	<ul style="list-style-type: none"> "Public health successes" 	<ul style="list-style-type: none"> Unity: organization of a paragraph around a central idea Coherence: repetition of key nouns; consistent pronouns; transition signals; logical order 	<ul style="list-style-type: none"> A paragraph about health and medicine 	<ul style="list-style-type: none"> Timed writing: a paragraph about a medical topic Responding to a reading
3 Using outside sources (Page 46)	<ul style="list-style-type: none"> Noticing vocabulary: synonyms 2 Applying vocabulary: using synonyms 2 	<ul style="list-style-type: none"> "Hope for dying languages" 	<ul style="list-style-type: none"> Analyzing the model Using and citing sources: plagiarism; correct citations (in-text citations and works-cited list) Quotations: reporting verbs and phrases; punctuating direct quotations; direct quotations as support; changing direct quotations to indirect quotations Paraphrasing Analyzing the model: plagiarism and paraphrasing; writing a successful paraphrase; using paraphrases as support 	<ul style="list-style-type: none"> A summary of an article 	<ul style="list-style-type: none"> Timed writing: a summary of a reading Responding to a reading
PART II: WRITING AN ESSAY					
4 Writing an essay (Page 74)	<ul style="list-style-type: none"> Noticing vocabulary: nouns and noun suffixes Applying vocabulary: using nouns and noun suffixes 	<ul style="list-style-type: none"> "Separating the sexes, just for the tough years" 	<ul style="list-style-type: none"> Analyzing the model Parts of an essay: the introductory paragraph (funnel introduction, attention-getting introduction; the thesis statement); body paragraphs; the concluding paragraph (techniques for memorable conclusions) Patterns of organization: organization and thesis statements; organization and body paragraphs Outlines of essays 	<ul style="list-style-type: none"> An essay about education 	<ul style="list-style-type: none"> Timed writing: an essay about education Using quotes and phrases to support ideas
5 Process essays (Page 101)	<ul style="list-style-type: none"> Noticing vocabulary: word parts and word families Applying vocabulary: using word parts and word families 	<ul style="list-style-type: none"> "Japan's nuclear crisis" 	<ul style="list-style-type: none"> Analyzing the model Organization: thesis statements for a process essay; body paragraphs for a process essay; transition signals for chronological order 	<ul style="list-style-type: none"> A process essay about earth science 	<ul style="list-style-type: none"> Timed writing: a process essay Writing from a diagram

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
6 Cause/ effect essays (Page 116)	<ul style="list-style-type: none"> Noticing vocabulary: collocations 1 Applying vocabulary: using collocations 1 	<ul style="list-style-type: none"> "The biological and environmental causes of shyness" "Sad" 	<ul style="list-style-type: none"> Analyzing the models Organization: block organization; chain organization; transition signals for cause / effect relationships 	<ul style="list-style-type: none"> A cause / effect essay about psychology 	<ul style="list-style-type: none"> Timed writing: a cause / effect essay Writing a summary and response
7 Comparison / contrast paragraphs (Page 133)	<ul style="list-style-type: none"> Noticing vocabulary: antonyms Applying vocabulary: antonyms 	"Russia and the united states: similarities and differences"	<ul style="list-style-type: none"> Analyzing the model Organization: points of comparison; point-by-point organization; block organization (transitions in block organization); comparison and contrast signal words 	<ul style="list-style-type: none"> A comparison / contrast essay about culture 	<ul style="list-style-type: none"> Timed writing: an essay about parent / child relationships Writing a summary and response
8 Argumentative essays (Page 152)	<ul style="list-style-type: none"> Noticing vocabulary: collocations 2 Applying vocabulary: using collocations 2 	<ul style="list-style-type: none"> "Replaced by a robot" 	<ul style="list-style-type: none"> Analyzing the model Organization: the elements of an argumentative essay; the introductory paragraph (thesis statement) Statistics as support 	<ul style="list-style-type: none"> An argumentative essay about space travel 	<ul style="list-style-type: none"> Timed writing: an essay about technology Rebutting an argument
PART III: SENTENCE STRUCTURE					
9 Types of sentences (Page 170)		<ul style="list-style-type: none"> "Dangerous allergies (first draft)" "Dangerous allergies (second draft)" 	<ul style="list-style-type: none"> Analyzing the model Independent and dependent clauses: independent clauses; dependent clauses Kinds of sentences: simple sentences; compound sentences; complex sentences; compound-complex sentences Sentence types and writing style 	<ul style="list-style-type: none"> Editing practice: rewriting simple sentences as compound, complex, and compound-complex sentences 	<ul style="list-style-type: none"> Writing practice: a paragraph with varied sentence types
10 Parallelism and sentence problems (Page 189)		<ul style="list-style-type: none"> "Steve jobs" 	<ul style="list-style-type: none"> Analyzing the model Parallel structure in sentences: parallelism with coordinators: and, or, but; parallelism with correlative (paired) conjunctions Sentence problems: sentence fragments; choppy sentences; run-on sentences and comma splices; stringy sentences 	<ul style="list-style-type: none"> Editing practice: identifying sentence errors (lack of parallel structure, fragments, comma splices, and choppy or stringy sentences); rewriting a paragraph 	<ul style="list-style-type: none"> Writing practice: a paragraph with parallel structure and varied sentence types

<p>11 Noun clauses (Page 205)</p>		<ul style="list-style-type: none"> • “Characteristics of a role model” 	<ul style="list-style-type: none"> • Analyzing the model • That clauses: sentences beginning with it; special verb tenses in that clauses (reported speech) • If / whether clauses • Question clauses 	<ul style="list-style-type: none"> • Editing practice: correcting noun clause errors in a blog 	<ul style="list-style-type: none"> • Writing practice: a job inquiry letter with noun clauses
<p>12 Adverb clauses (Page 221)</p>		<ul style="list-style-type: none"> • “Fear of public speaking” 	<ul style="list-style-type: none"> • Analyzing the model • Kinds of adverb clauses: time clauses; place clauses; distance, frequency, and manner clauses; reason clauses; result clauses; purpose clauses; contrast clauses (direct opposition clauses; concession (unexpected result) clauses); conditional clauses 	<ul style="list-style-type: none"> • Editing practice: correcting adverb clause errors in an essay 	<ul style="list-style-type: none"> • Writing practice: a paragraph with adverb clauses
<p>13 Adjective clauses (Page 243)</p>		<ul style="list-style-type: none"> • “The first thanksgiving” 	<ul style="list-style-type: none"> • Analyzing the model • Relative pronouns and adverbs: position of adjective clauses; verb agreement in adjective clauses • Restrictive and nonrestrictive adjective clauses: punctuation of adjective clauses • Kinds of adjective clauses: relative pronouns as subjects; relative pronouns as objects; possessive adjective clauses; relative pronouns as objects of prepositions; relative pronouns on phrases of quantity and quality; adjective clauses of time and place 	<ul style="list-style-type: none"> • Editing practice: correcting adjective clauses in an essay 	<ul style="list-style-type: none"> • Writing practice: a paragraph with adjective clauses
<p>14 Participles and participial phrases (Page 264)</p>		<ul style="list-style-type: none"> • “A life-saving system” 	<ul style="list-style-type: none"> • Analyzing the model • Kinds of participles: participle forms • Participial phrases: reduced adjective clauses; position and punctuation of participial phrases; present participial phrases; past participial phrases; perfect form participial phrases; participial phrases and writing style; reduced adverb clauses 	<ul style="list-style-type: none"> • Editing practice: changing adjective and adverb clauses to participial phrases in an essay 	<ul style="list-style-type: none"> • Writing practice: a paragraph about an event with participial phrases

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
1 Expository essays (Page 1)	<ul style="list-style-type: none"> Noticing vocabulary: negative prefixes Applying vocabulary: using negative prefixes 	<ul style="list-style-type: none"> "Explorers and planners: ways to discover and organize ideas" 	<ul style="list-style-type: none"> Organization: a clear thesis statement; topic sentences; a strong conclusion Grammar: using articles (use of a/an; use of the; no article (zero article)) The writing process 	<ul style="list-style-type: none"> A personal essay about the writing experience 	<ul style="list-style-type: none"> Timed writing: an opening paragraph for a personal essay Complete the personal essay
2 Classification essays (Page 21)	<ul style="list-style-type: none"> Noticing vocabulary: collocations Applying vocabulary: using collocations 	<ul style="list-style-type: none"> "The amish: an intimate society" 	<ul style="list-style-type: none"> Organization: introductory paragraph; body paragraphs; concluding paragraph Establishing unity and coherence: unity; coherence (using transition signals to introduce ideas) Grammar: using quantifiers (with count nouns; with noncount nouns) Preparation for writing: planning, observing, and note taking; conducting surveys and administering questionnaires 	<ul style="list-style-type: none"> A classification essay from survey data 	<ul style="list-style-type: none"> Timed writing: two paragraphs based on survey data Observing other people
3 Process essays (Page 41)	<ul style="list-style-type: none"> Noticing vocabulary: irregular plurals from latin and greek Applying vocabulary: using irregular plurals from latin and greek 	<ul style="list-style-type: none"> "What scientists do" 	<ul style="list-style-type: none"> Organization: introductory paragraph; body paragraphs; concluding paragraph; outlining Sentence structure: run-on and comma-spliced sentences; choppy and stringy sentences Preparation for writing: making transitions between steps in a process (transition signals to explain steps in a process) Writing a summary and an abstract: procedure for summarizing an article 	<ul style="list-style-type: none"> A process essay about an experiment 	<ul style="list-style-type: none"> Timed writing: a paragraph summary of the writing model Write a scientific process essay
4 Cause / effect essays (Page 64)	<ul style="list-style-type: none"> Noticing vocabulary: phrasal verbs Applying vocabulary: using phrasal verbs 	<ul style="list-style-type: none"> "The irish potato famine" "The explosive growth of the cities" 	<ul style="list-style-type: none"> Organization: chain organization; block organization; distinguishing between cause and effect (confusing cause with effect; confusing the sequence of events with their causes; oversimplifying complex causes or effects) Sentence structure: using parallelism Preparation for writing: conducting research (encyclopedias; the internet) Quoting material from outside sources: punctuating quotations 	<ul style="list-style-type: none"> A cause / effect essay about a historical event 	<ul style="list-style-type: none"> Timed writing: a paragraph summary of a writing model Examining alternatives

Chapter Title	Vocabulary	Writing Models	Skills for Writing	Writing Assignment	Expansion
<p>5 Extended definition essays (Page 186)</p>	<ul style="list-style-type: none"> Noticing vocabulary: synonyms, 1 Applying vocabulary: using synonyms, 1 	<ul style="list-style-type: none"> “What is language?” 	<ul style="list-style-type: none"> Grammar: noun clauses; adjective clauses (restrictive and nonrestrictive adjective clauses) Organization: three ways to define a term (defining by synonym; using a formal statement of definition; definition by negation; potential problems with definitions); expanding on a definition Preparation for writing: paraphrasing material from sources (writing a good paraphrase; blending paraphrase with quotations) 	<ul style="list-style-type: none"> An extended definition essay about a concept 	<ul style="list-style-type: none"> Timed writing: paraphrase a paragraph from the writing model Writing a definition
<p>6 Problem / solution essays (Page 109)</p>	<ul style="list-style-type: none"> Noticing vocabulary: adverbial intensifiers Applying vocabulary: adverbial intensifiers 	<ul style="list-style-type: none"> “Bullying in schools in the united states” 	<ul style="list-style-type: none"> Organization: introductory paragraph; body paragraphs (explaining the problem; making a transition; explaining the solution); concluding paragraphs Grammar: forming adverbial phrases; eliminating dangling modifiers Preparation for writing: researching a topic in multiple sources; synthesizing materials from sources (introducing sources) 	<ul style="list-style-type: none"> A problem / solution essay about education 	<ul style="list-style-type: none"> Timed writing: a summary of a writing model Complete the essay
<p>7 Summary / response essays (Page 128)</p>	<ul style="list-style-type: none"> Noticing vocabulary: adverbial intensifiers Applying vocabulary: adverbial intensifiers 	<ul style="list-style-type: none"> “Did it have to happen?” 	<ul style="list-style-type: none"> Organization: the summary; the response Grammar: using passive and active voice appropriately Preparation for writing: writing the opening summary; writing the response 	<ul style="list-style-type: none"> A summary / response essay on culture 	<ul style="list-style-type: none"> Timed writing: summarize and respond to a passage on culture Research and respond
<p>8 Argumentative essays (Page 146)</p>	<ul style="list-style-type: none"> Noticing vocabulary: synonyms, 2 Applying vocabulary: using synonyms, 2 	<ul style="list-style-type: none"> “ A scientist: i am the enemy” “The value of a college degree” 	<ul style="list-style-type: none"> Grammar: modal verbs; phrasal modals; subjunctive mode Organization: block organization; point-by-point organization; the introductory paragraph(s) (verbs for framing an issue); body paragraphs; concluding paragraph(s) Planning your argument: knowing your audience (the supportive audience; the neutral audience; the antagonistic audience); responding to counterarguments (disagree; concede a point, but disagree nonetheless; agree and disagree, but take a position) Preparation for writing: finding support for your argument; research the counterarguments 	<ul style="list-style-type: none"> An argumentative essay in a controversial topic 	<ul style="list-style-type: none"> Timed writing: a short argumentative essay Taking the opposite position
<p>9 Research papers (Page 169)</p>	<ul style="list-style-type: none"> Noticing vocabulary: antonyms Applying vocabulary: using antonyms 	<ul style="list-style-type: none"> “Mayak: the unknown disaster” 	<ul style="list-style-type: none"> Organization: point-by-point organization: source-by-source organization Grammar: sequence of tenses Preparation for writing: narrowing your focus (finding information from sources; evaluating sources); developing an effective thesis statement; documenting research (ways of citing sources—the mla format; the apa format) 	<ul style="list-style-type: none"> A research paper of five or more pages 	<ul style="list-style-type: none"> Timed writing: a two-paragraph response to an article Evaluating sources