Effectively structuring and presenting ideas requires empathy for your audience, creativity in your presentation, and logic in your storytelling.

This course will provide you with proven techniques for effectively structuring your ideas when presenting to peers and senior stakeholders, as well as developing your communication and presentation skills for a professional environment.

In collaboration with the NHS, Pearson TQ has developed a one-day face-to-face training programme that will help to develop your confidence in delivering effective presentations, both online and face-to-face.

The programme includes a support handbook with knowledge, hints and tips on delivering professional presentations, as well as signposting to useful resources which will be a valuable toolkit you can reflect on and use when preparing for and delivering presentations. The activities within the handbook are based on real life NHS work-based examples and will be used to inform the discussions during the one-day workshop, allowing you to practice the skills needed to deliver a dynamic, effective and impactful presentation in a safe environment with feedback and guidance to improve and build confidence.

By the end of the workshop you will have gained proficiency in critical skills fundamental to structuring and presenting ideas that support your career development.

Contact Pearson TQ to discuss your requirements
tqenquiries@pearson.com
### Pre-reading

A **Support Handbook** will be used to inform the discussions during the workshop and can be used to make additional notes and kept to reference for your future presentations.

### Objectives

Key learning objectives of this one-day face-to-face programme:

- Make the most of your natural style to give an authentic presentation
- Adopt a relaxed, confident approach
- Structure your content and strategy in such a way as to influence outcomes and provide maximum clarity and impact
- Engage with the audience, addressing their specific requirements, and respond to questions and challenges authoritatively
- Be persuasive, effective and memorable
- Use technology to your advantage.

### Topics

Workshop topics include:

- Why prepare for presentations
- What to prepare for presentations
- Expectations of the audience
- How to prepare for presentations
- Recognising your audience
- Structuring presentations
- Use of visual aids
- Practising presenting techniques in a supportive environment to enable you to present with impact when presenting remotely online and in person
- Stress management
- Hints & Tips – dos and don’ts; sharing and learning from good and bad experiences; techniques to derive answers to any question.

### Benefits include

- Improve skills in communicating - speak with confidence and overcome nerves whilst delivering presentations
- Peer networking and support
- Self-reflection
- Bring an authentic approach to every presentation
- Handle the most difficult questions
- Use creative thinking skills and strategies
- Be more resilient to the changing environment.

Contact Pearson TQ to discuss your requirements ⇒ [Presentation Skills training](#)
About us

Pearson TQ, your trusted partner, is one of the UK’s leading training providers - last year we qualified over 4,300 learners. Combined with our expertise in the development of Apprenticeship Standards, this makes us the first choice for training providers and employers who are looking to engage with Apprenticeships and quality accreditations.

Pearson TQ collaborates with you to offer a highly contextualised solution, incorporating your organisation’s policies, procedures, and strategy. Therefore, learners can be assured the training they receive is relevant to their job and they will obtain the skills they need to progress in their career.

We are part of Pearson plc, the world’s largest learning company. Pearson specialises in the creation and provision of high quality, digital content and learning experiences, as well as assessments and qualifications that help people build their skills and grow with the world around them. Pearson TQ can draw on this unrivalled set of resources and specialist knowledge to make our training services more engaging.

We are passionate about helping to equip learners with the skills they need to enhance their employability prospects and to succeed in the changing world of work.

Pearson is committed to putting improved learner outcomes at the heart of everything we do. We continually analyse and improve the effectiveness of our products and services by designing learning experiences based on evidence of what works, and with the outcomes that matter in mind.

Quality of Training Delivery

- Pearson TQ is listed on the Register of Apprenticeship Training Providers (RoATP) as a main provider.
- Ofsted Graded ‘Good’ in November 2022.
- Investors in People Gold Award.
- Cyber Essential Plus certified.
- Defence Employer Recognition Scheme (Silver).
- Pearson is listed in Stonewall’s top 20 employers for 2022.
- Pearson received a top score of 100% on the Disability Equality Index®.
- Pearson TQ is an approved CMI centre:
  - We were shortlisted for the CMI Partner Awards ‘Outstanding Training Provider of the Year 2022’
  - One of our apprentices won highly commended in the CMI Award ‘Outstanding Apprentice of the Year 2022’.

Assured by