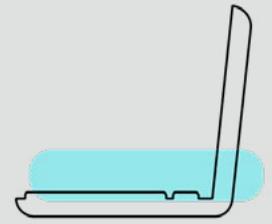


MyLab IT

Earning & Claiming Badges



Earning a Badge

Students can earn badges in MyLab® IT by completing certain activities with a score of **90% or better**. Generally, the student needs to complete an application Grader Capstone to earn a badge, but the requisite activities vary based on the course and content available.

Email Notification

After earning a badge, you will receive an email notification at the address you use for MyLab IT. (There is **no** in-course notification.) When you are notified of your first badge, press the Accept Your Badge button in the email to sign in or create a Credly account that will allow you to accept and share your badges.

Note: Emails at times may not be sent to your email Inbox and may appear in your Spam folder, or at times are blocked by your school's firewall settings. If you do not receive an email after several days, please contact [Pearson Support](#) and include the First and Last Name of the student, the student's email address, and the Submission ID for the assignment.

You've earned a badge from MyLab IT



Microsoft Excel 2021 Introductory
Issuer: MyLab IT

Accept your badge

or accept your badge by clicking:
<https://www.credly.com/go/0Xw54wFsLk8w4dAgDv8vQ>

Credly Account

If you do not have a Credly account, create your account using the same e-mail address you use for MyLab IT.

Sign in

Email

Password

Remember me [Forgot your password?](#)

Sign in

[Create account](#)

Create a Credly Account.

First Name *

Last Name *

Email *

Country/Territory *
Select Country/Territory

Password *

If you already have a Credly account that uses the same e-mail address you use for MyLab IT, sign in to Credly

Accepting a Badge

After you have signed in to your Credly account, there will be a message displayed at the top of the page that indicates a badge was issued to you and includes the date the badge was issued. Press the Accept Badge button to accept your badge and add it to your profile.

This badge was issued to [Wayne Stevens](#) on 2 November 2021.
Accepting a badge adds it to your profile. You can edit your privacy settings after accepting.

Accept Badge

Sharing a Badge

After you have accepted your badge, you are given the opportunity to share your achievement by adding the badge to your LinkedIn, Twitter, Facebook, or other websites. You can link your account(s) directly to Credly and share your badge for others to see.

Share your badge.

Broadcast your achievement to friends and colleagues to get the recognition you deserve.



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Promote

Share your achievement on social media.

[in](#) LinkedIn

[t](#) Twitter

[f](#) Facebook

Publish

Send your badge or take it offline.

[✉](#) Email

[↗](#) Embed Code

[🔗](#) Public Link

[↓](#) Download Badge Image

Microsoft Office Specialist (MOS) Certification

Earning a MyLab IT badge also entitles a user to purchase an exam voucher for the Microsoft Office Specialist Certification Exam from Certiport at a discounted rate. To purchase a discounted voucher, view your badge on the Credly website and locate the recommended section at the bottom of the page. There are different options to choose from with links to take you directly to the purchase page.

Once you have purchased a discounted voucher, you are entitled to take the Microsoft Office Specialist Certification exam at a [Certiport Authorized Testing Center](#)

	Get Certified! 30% Discount: Exam for MOS Certification	MyLab IT	View
	Get Certified! 30% Discount: Exam + Retake for MOS Certification	MyLab IT	View
	Get Certified! 30% Discount: Exam + Retake + Practice Test for MO...	MyLab IT	View

Real-time Labor Market Insights

When you earn a badge within MyLab IT, you gain access to real-time Labor Market Insights where you can find jobs and career opportunities by title, location, employer, and salary range. Labor Market Insights on Credly's Acclaim Platform are updated 24/7 so that only active postings are displayed

To access Credly's Labor Market Insights, open your badge and choose any of the Skills listed with the badge.



[Additional Details](#)

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A person with this badge can create, navigate, and format across multiple worksheets. They are able to manage, analyze, and summarize data. This person can present data visually through tables and charts.

Skills

CONCAT Function	Data Analysis	Data Management	Data Manipulation	Data Summarizing
Data Tables	Excel	Excel 2019	Excel Charts	Excel Worksheets
Formulas And Functions	Get & Transform	IFS	Manage Multiple Worksheets	Microsoft Excel
Microsoft Office	Present Data Visually	Spreadsheets	Tables	

Insights

827,920 Job Openings

Excel in [United States](#)

TOP JOB TITLES

Administrative Assistant	4,220
Customer Service Representative	3,427
Foreclosure Specialist WITH Nationwide II	3,151
Senior Financial Analyst	2,650
Project Manager	2,485

[Show More](#)

POSTINGS

4,220
3,427
3,151
2,650
2,485

These Insights allow you to view and apply for jobs that are directly connected to the skills represented by your badge. You can also review top employers, top locations hiring for a particular skill, and related skills, certifications, and salary ranges.