English FOR IT

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## Objective Domains

# English for IT B1 certification

The English for IT B1 certification validates a candidate's ability to understand and use English in professional information technology environments. The exam focuses on practical communication used in technical workplaces, including explaining processes, discussing technical problems, interpreting data and documentation, and participating in work-related discussions.

This certification is designed for students, trainees, and early-career professionals preparing to work or study in technology-related environments where clear communication about systems, tools, and processes is required.

Candidates demonstrate the ability to understand technical texts, follow detailed explanations, interpret data or system information, and communicate about technical tasks, workflows, and problem-solving in IT contexts.

## Recommended Preparation

It is recommended that candidates complete approximately 40–60 hours of English language instruction at B1 level, including practice with grammar, vocabulary, and communication used in IT-related contexts.

English for IT – B1 Course One and Course Two are available to support this preparation.

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1. **Communication in IT Work Environments**
   1.1 Explaining work roles, responsibilities, and project tasks
   1.2 Asking and answering questions during technical discussions
   1.3 Giving and following detailed instructions for technical tasks
   1.4 Clarifying information and confirming understanding in workplace communication

2. **Explaining Technical Processes and Workflows**
   2.1 Describing stages of a technical project or workflow
   2.2 Explaining how systems, tools, or applications function
   2.3 Reporting progress, results, or completed work tasks
   2.4 Describing technical procedures and operational steps

3. **Understanding Technical Information and Documentation**
   3.1 Interpreting information in technical texts and documentation
   3.2 Understanding explanations of systems, processes, and data
   3.3 Identifying key ideas and supporting details in IT-related materials
   3.4 Following explanations of processes, workflows, and technical concepts

4. **Discussing Problems, Analysis, and Solutions**
   4.1 Describing technical issues or system behaviour
   4.2 Explaining possible causes of problems
   4.3 Discussing solutions, improvements, or troubleshooting steps
   4.4 Interpreting technical information when analysing issues

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5. **Collaboration and Professional Communication in IT**
   5.1 Participating in technical discussions with colleagues
   5.2 Sharing information about projects, systems, or results
   5.3 Explaining ideas or suggestions related to technical work
   5.4 Communicating clearly in collaborative IT environments

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