

My iPhone® *for* Seniors

SEVENTH EDITION



COVERS

All iPhones running
iOS 14, including
iPhone 12, 12 mini,
12 Pro, and 12 Pro Max

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In this chapter, you learn fundamental skills for the major types of iPhone. Topics include the following:

- Getting started
- Getting started with iPhones without a home button
- Getting Started with iPhones with a Home button
- Using the split-screen on iPhone 12 Pro Max, iPhone 11 Pro Max, Xs Max, or Plus Models

2

Getting Started with Your iPhone

To get going with your iPhone, you need to understand how to use the features provided by your specific model. The differences between these models impact some fundamental tasks you do, such as moving to the Home screen. While these differences are significant, there aren't many of them. In this chapter, you learn about these fundamental tasks for the type of iPhone you have.

Getting Started

In Chapter 1, "Getting to Know Your iPhone," you learned the major ways you interact with an iPhone to do things such as opening apps, moving among Home screens, and working with the Settings app. Almost all of these tasks are performed in the same way on all models of iPhone. In that chapter, you also learned that there are some differences in models that impact how you perform certain tasks. In this chapter, you learn the details about these differences for the specific model of iPhone that you use.

In this book, iPhone models are grouped into the following major types that have corresponding sections in this chapter (you only need to read the sections that cover the model you have):

- **iPhones without a Home button**—This group includes the newest generation of iPhone models, which are the iPhone 12, iPhone 12 mini, iPhone 12 Pro, iPhone 12 Pro Max, iPhone 11, iPhone 11 Pro, and iPhone 11 Pro Max along with the older X, XR, Xs, and Xs Max. The most distinguishable difference with these models compared to prior generations is that the screen is almost as large as the frame. These models use facial recognition technology (Face ID) and generally have more advanced features in cameras, speed, and more, than do the earlier models. If you have one of these models, read the section “Getting Started with iPhones without a Home Button.”
- **iPhones with a Home button**—These prior generations of iPhones have the Touch ID/Home button as their major distinguishing external feature. Because of this button, their screens are a bit smaller than those on models without this button relative to the overall size of the phones. The models in this group with higher numbers have more features and capabilities than models with lower numbers. Models in the group are the SE (first and second generations), 6s, 6s Plus, 7, 7 Plus, 8, and 8 Plus. If you have one of these models, read the section “Getting Started with iPhones with a Home Button.”
- **Max and Plus Models**—These models are larger than others and include models without and with a Home button. Because of their large size, these models have the ability to use a split-screen, which can make them easier and faster to use. The models in this group are iPhone 12 Pro Max, 11 Pro Max, Xs Max, 8 Plus, 7 Plus, and 6s Plus. If you have one of these models, read “Using the Split-Screen on iPhone 12 Pro Max, iPhone 11 Pro Max, Xs Max, or Plus Models” to learn how to take advantage of its split-screen capability.

Where’s My Model?

This book covers iPhones that can run iOS 14 (see Chapter 1). If you don’t see your iPhone model listed in any of the groups described here, it isn’t able to run iOS 14 and so isn’t covered in this book. Prior editions of this book cover earlier iPhone models; you can obtain an earlier version of this book to match the phone you have.

If you aren’t sure which model you have, tap the Settings icon on the Home screen, tap General, and then tap About. On the About screen, you see the model you are using.

Getting Started with iPhones without a Home Button

iPhone models without a Home button are the latest generation and feature larger screens relative to the physical size of the iPhone than prior models had. They also feature Face ID along with improved hardware that makes them work faster than older models. Except for the XR, they have dual or triple cameras on the back that provide for some amazing photographic capabilities, such as enhanced zooming and portrait photos. The iPhone 12 Pro and 12 Pro Max also have a Light Detection and Ranging (LiDAR) sensor to improve how the cameras capture images, especially in the Night mode.

Have a Button?

If your iPhone has a Home button, skip the rest of this section and jump to the section “Getting Started with iPhones with a Home Button” instead.

Getting to Know Your iPhone’s External Features

iPhone models without a Home button have even fewer physical features than prior generations did. These models look like this:



- **Cameras**—All iPhone models have one camera on the front at the top near the center of the phone; this is the TrueDepth camera that you use for Face ID, selfies, and Animojis (animated emojis).

All of these models also have cameras on their backside that you can use to take all sorts of photos and videos. Different models have different camera configurations that provide a variety of capabilities. The iPhone 12 Pro, iPhone 12 Pro Max, iPhone 11 Pro, and 11 Pro Max have three cameras that provide telephoto zoom, night mode, and wide and ultra-wide shots. The iPhone 12 Pro and 12 Pro Max also have a LiDAR sensor to further improve image quality, especially in low-light conditions. The iPhone 11 has two cameras that provide night mode, wide, and ultra-wide shots but not telephoto. The Xs, Xs Max, and X have two cameras that provide wide and telephoto capabilities. The XR has a single camera that can take wide shots.

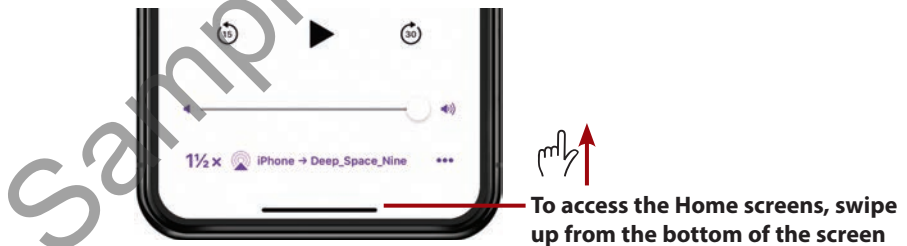
When you take photos or video, you can choose the cameras on either side of the phone.

- **Side button**—Press this button once to lock the iPhone's screen and put it to sleep, and press it again to wake the iPhone from Sleep mode. When you hold it down for a couple of seconds, you activate Siri. When Face ID is enabled, you press it twice to use Apple Pay, or download apps from the App Store. Press this button and either Volume button at the same time to take a screenshot. Press and hold this button and either Volume button to turn the phone off or make an emergency call. When your iPhone is turned off, press and hold this until you see the Apple logo on the screen to turn it on again.
- **Mute switch**—This switch determines whether the iPhone makes sounds, such as ringing when a call comes in or making the alert noise for notifications, such as for an event on a calendar. Slide it toward the front of the iPhone to hear sounds. Slide it toward the back of the iPhone to mute all sound. When muted, you see orange in the switch.
- **Volume buttons**—Press the upper button to increase volume; press the lower button to decrease volume. These buttons are contextual; for example, when you are listening to music, they control the music's volume, but when you aren't, they control the ringer volume. When you are using the Camera app, pressing either button takes a photo. You also use these in combination with the Side button to perform various actions (refer to the Side button description).

- **Lightning port**—Use this port, located on the bottom side of the iPhone, to plug in the EarPods or connect it to a computer or power adapter using the included USB cable. There are also accessories that connect to this port. The Lightning port accepts Lightning plugs that are flat, thin, rectangular plugs. It doesn't matter which side is up when you plug something into this port.
- **Speakers and microphone**—At the top center of the front of the phone is the speaker you use to listen when you have the phone held against your ear. There are two more speakers located along the bottom edge of the phone. When you play audio without another device (such as wireless headphones) connected to your iPhone, you hear the audio from these speakers. If you're having a hard time hearing (because of background noise for example), holding this edge to your ear can help.

There is also a microphone located along the bottom edge that captures sound, such as during a phone conversation, when you aren't using another device (for example, EarPods).

Accessing the Home Screens



In Chapter 1, you learned the importance of Home screens because most of the tasks for which you use your iPhone start there. On iPhones without a Home button, you move to the Home screens by swiping up from the bottom of the screen. You see a line indicating the area from which you start your swipe; you don't have to swipe very far to open the Home screens. Just a quick upward gesture from this line will do it.

Configuring a Passcode and Face ID

A passcode is a series of characters that must be entered on your phone to perform specific actions, the most important of which is unlocking your iPhone so you can use it. At other times, you need to enter a passcode to change settings.

You can use an iPhone without a passcode, but I strongly recommend that you always use a passcode to protect your iPhone's data.

When you use Face ID, you don't need to type a passcode very often. Instead, you can simply look at your iPhone's screen; when your face is recognized, the passcode is entered for you automatically.

Face ID can also be used to enter user account information, such as usernames and passwords. So, instead of having to type your passwords, you can simply look at your iPhone to sign into accounts or download apps.

When you first started your iPhone, you were prompted to configure a passcode and Face ID. Even if you have already configured a passcode and Face ID on your phone, you should know how to change your settings in the event you want to make updates and to ensure you're making the most of Face ID's capabilities.

The steps to configure a new passcode and Face ID follow; you can use very similar steps to change existing passcode and Face ID settings:

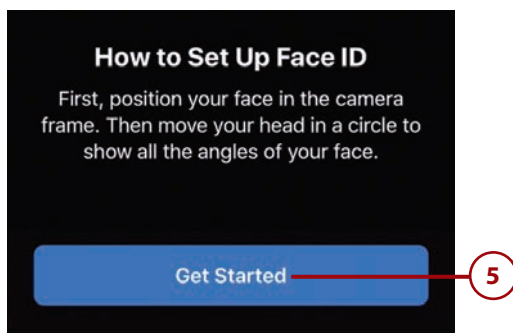
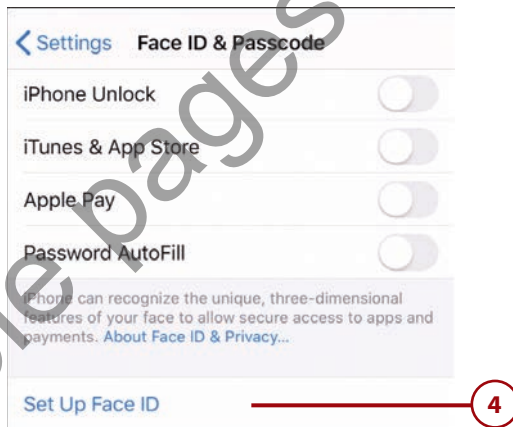
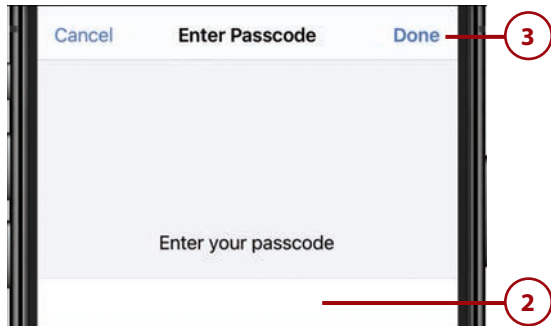
- 1 Tap Settings on the Home screen to open the Settings app and then tap Face ID & Passcode.



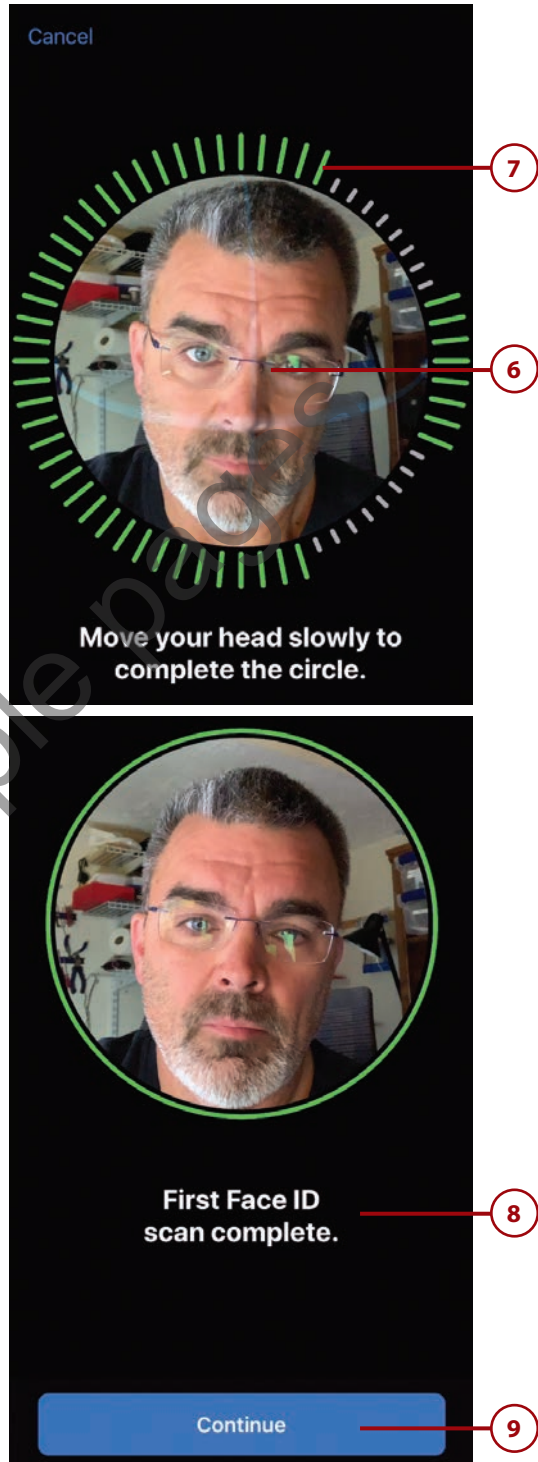
Don't Already Have a Passcode?

If you set up your iPhone following the prompts when you turned it on for the first time, you likely set a passcode. The steps in this section assume you did that and so you have to enter that passcode to access the Face ID & Passcode Settings screen. If your iPhone doesn't currently have a passcode, you move immediately to the Face ID & Passcode screen after step 1. Tap Turn Passcode On, enter a passcode, and confirm the new passcode by entering it again. You might also be prompted to enter your Apple ID password; do so at the prompt and tap OK to create a passcode. You can then pick up these steps at step 4. See the Go Further sidebar, "Be Secure with Face ID," for some tips about updating existing settings.

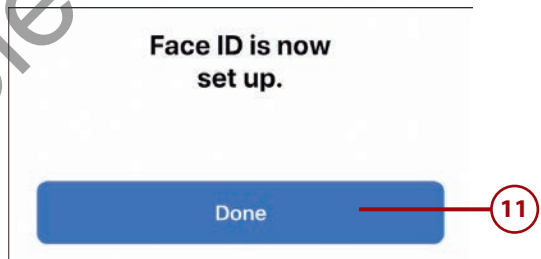
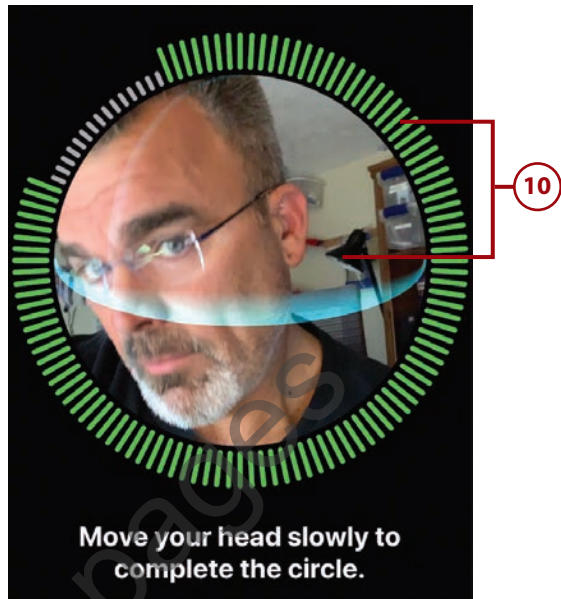
- 2 Enter your passcode.
- 3 Tap Done, if necessary.
Depending on your passcode's length or complexity, the passcode might be recognized as soon as you enter it, and you don't need to tap anything else.
- 4 Tap Set Up Face ID.
- 5 Tap Get Started.



- 6 Look at the iPhone and position your face within the frame. When the iPhone recognizes a face being in the frame, it starts recording your face.
- 7 Move your head around in a circle. As you do, the green lines around the circle on the screen fill in, which indicates the part of the image that has been successfully recorded.
- 8 Continue moving your head in a circle until all of the green lines are filled in. When the process is complete, you see First Face ID scan complete appear on the screen.
- 9 Tap Continue. Record your face a second time.



- 10 Rotate your head until the circle is enclosed by green lines. When the second image has been recorded, Face ID is now set up appears on the screen.
- 11 Tap Done. You return to the Face ID & Passcode screen.
- 12 If you want to use Face ID for one of the options shown in the USE FACE ID FOR section, set its switch to on (green). You might need to enter the related passcode or password to complete an action. If you don't want to use Face ID for an action, set its switch to off (white). For example, when you set the iTunes & App Store switch to off (white), you'll need to enter your Apple ID password when you download apps, instead of using Face ID. I recommend you enable all of these options to make the most of Face ID.
- 13 Tap Other Apps (you see this only after other apps have requested and been granted permission to use Face ID).

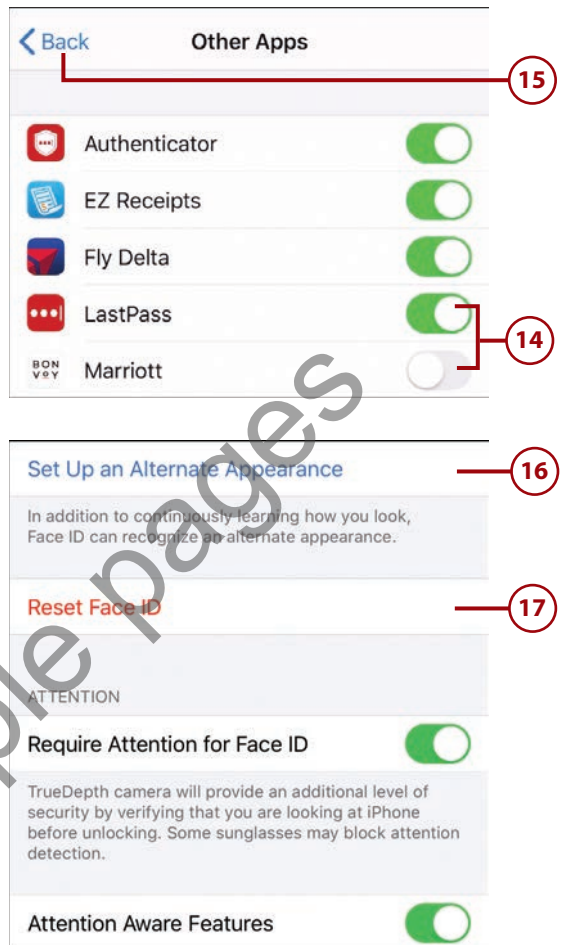


14 To allow an app to use Face ID, set its switch to on (green); to prevent one of the apps listed from using Face ID, set its switch to off (white). As you make changes, you might need to enter your user account information to work with that app.

15 Tap Back (<).

16 If you want to enable someone else to use Face ID with your iPhone, tap Set Up an Alternate Appearance and follow steps 5 through 11 to record the other person's face. You could also use this to capture an alternate appearance for yourself in the event your appearance changes so dramatically that it isn't recognized by Face ID. This would be unusual, however, since Face ID can handle changes in appearance due to changes in haircuts, cosmetic applications, or other similar changes.

17 To remove the current face being used for Face ID and replace it with a new recording, tap Reset Face ID and follow steps 5 through 11.



Glasses or Sunglasses? Facial Hair or Clean Shaven?

If you wear glasses or sunglasses, you don't need to create an alternate appearance. Face ID recognizes you with glasses or sunglasses on or off. Routine facial changes, such as in facial hair or different applications of makeup, won't faze it either. It's very unlikely that you'll need an alternate appearance for yourself. You typically use this to allow someone else to work with your phone.