Propero™ Student Guide to Earning Credit

WHAT YOU NEED TO KNOW ABOUT EARNING CREDIT

BEFORE YOU BEGIN

• Familiarize yourself with Propero and the credit transfer process.

• Propero courses have been reviewed for quality and rigor by the American Council on Education (ACE) Credit Recommendation Service (ACE CREDIT).

• ACE CREDIT provides Propero course completers with an Official ACE Transcript stating that the student completed the course and that the course is recommended for 3 lower division academic credits (typically 3 credits, though some courses are recommended for 4 credits, as noted on Propero.org).

• A sample ACE Credit Transcript can be found online and is also included on page 2 of this document: www.acenet.edu/news-room/Documents/Sample-American-Council-on-Education-%28ACE%29-CREDIT-Transcript.pdf

• Approximately 1,800 colleges and universities are members of ACE. You can visit your college’s website or speak with their academic advisor/registrar to ensure that your college of choice accepts ACE credit.

• Approximately 300 of those colleges and universities have formally acknowledged that ACE CREDIT recommended programs align with their own programs. You can check with ACE for a list of college partners by visiting their official website: www.acenet.edu/news-room/Pages/The-ACE-CREDIT%C2%AE-College-and-University-Network.aspx

• While the Propero courses have been reviewed for quality and recommended for academic credit by ACE, the award of credit for a Propero course by a college or university is always at the discretion of that college or university. It is important to ask your academic advisor/registrar before beginning your Propero course if you would be awarded credit.

• Credit transfer is still handled very much on a case-by-case basis. Ultimately, your school has the final discretion on whether or not to allow the transfer of academic credits from Propero. At Pearson, we respect their decision and are always available to answer questions.

TIPS ON HOW TO EFFECTIVELY TALK TO YOUR ACADEMIC ADVISOR / REGISTRAR

• Familiarize yourself with the Propero.org website.

• You may wish to print out (or be ready to access on your mobile device) the information found on the courses tab on Propero.org. This tab allows you to locate the course you are interested in. Next, show your academic advisor/registrar the following information specific to the course:
  a. The Course Description;
  b. The Course Objectives; and
  c. The official ACE credit recommendation for that course.

• Another resource you can provide your academic advisor/registrar is the course listings found on the ACE webpage. The official course recommendation can be found at www2.acenet.edu/credit/?fuseaction=browse.getOrganizationDetail&FICE=1007207.

• If your advisor/registrar asks, be prepared to tell him/her that Pearson is offering a program whereby your college or university can offer Propero courses as an independent study option (they can choose which courses).

• As always, be reasonable and respectful: listen carefully to your advisor’s feedback and advice. They know your college or university’s programs and processes best, and will be a good judge of how Propero could fit into meeting your program requirements.

QUESTIONS? CONTACT US

Email: access@properosupport.com

For Technical Support assistance, you can speak with a technician by calling: 800-677-6337 (12pm-8pm ET Monday-Friday). Email or chat with Technical Support 24x7 at: http://247pearsoned.custhelp.com.
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- **AMGO - 1002**: American Management Staff College, Program in Management, Non-degree.
  - **LD BACC/ASSOC**: 3 SH - Health and Wellness; 13 SH - Business
  - **COMMUNICATIONS**: 3 SH - Human Resources Management, 2 SH - Public Administration, 1 SH - International Relations, 1 SH - Logistics
  - **MANAGEMENT**: 3 SH - Management Strategy and Decision Making, 1 SH - National Government Policy

- **RGO - 0037**: Delivery Skills for Presentations
  - **LD BACC/ASSOC**: 1 SH - Oral Communications or Public Speaking
  - 15 hours, 2 Days: Student will be able to increase their confidence, credibility, and professionalism when expressing ideas verbally to others, either in a small group or to a larger audience.

- **LADO - 0001**: Hazardous Waste Operations Course Laborers/Operators
  - **LD BACC/ASSOC**: 13 SH - Environment, Science
  - 45 hours (1 week): Student will identify appropriate hazards, categories, definitions, and regulations; protective clothing and other personal protective equipment; rights and responsibilities for workers and employers.

- **NCME - 0002**: Montessori Elementary Teacher Education Ages 9-12
  - **LD BACC/ASSOC**: 1 SH - Montessori Elementary Curriculum and Methods and 1 SH - Practicum
  - 100 Hours: Student will be able to demonstrate the philosophy and methodology Montessori Education for the Child from Ages 9-12; discuss the latest research findings in the field of Child Development, describe key tools, materials, and techniques; design a Montessori environment; document leadership as a professional staff member in an educational setting; observe and evaluate child’s ability effectively with parents through conferences and reports; demonstrate skill in the Montessori method.

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Users are urged to consult the online National Guide to College Credit for Workforce Training at [https://www.nccett.edu/nationalguide and the Guide to Educational Credit by Examination that is available](https://www.nccett.edu/nationalguide).